

## **PRIVACY POLICY**

This website [www.labtech.com.au](http://www.labtech.com.au) (**Site**) is owned and controlled by Precision Management (Aust) Pty Ltd ABN 23 079 598 682 (**Precision Management**). Please read this privacy policy before using the Site or in dealing with Precision Management.

The purpose of this policy is to inform you about Precision Management's practices relating to the collection, use and disclosure of personal information that may be provided through access to or use of the Site or that may otherwise be collected by Precision Management (for example from Precision Management's surveys, contact enquiries, your communications with Precision Management's staff and contractors, any publications and this Site).

Precision Management appreciates that your personal information is private, so Precision Management wants the Site and the way you use it to be compliant with the National Privacy Principles contained in schedule 3 of the *Privacy Act 1988* (Cth.) to the extent that they apply to Precision Management's operations and the Site.

By using the Site or in dealing with Precision Management, you are accepting this policy. If you do not agree to this policy, please do not use the Site or provide any personal information to Precision Management.

### **What information may be collected?**

Precision Management collects information provided by you in the course of your use of the Site or in your dealings with Precision Management.

Precision Management may collect information related to your IP address, date and time of access to and use of the Site and pages and data accessed and/or downloaded through cookies. Cookies are small packets of information stored on your computer. Precision Management may also collect your name and contact details, including telephone number and email address. Other than this, Precision Management will only collect personal information when you voluntarily provide to it.

If you don't want Precision Management to have access to your personal information, please do not provide it.

### **Why does Precision Management collect such information?**

Among other things, Precision Management collects your information to:

- (a) market and supply goods and services;
- (b) carry out any repair work;
- (c) improve and develop its goods and services;
- (d) enable updates to the Site; and
- (e) to respond to your comments or feedback.

### **Disclosing your information**

Precision Management will not sell, rent, share or otherwise disclose your personal information except where Precision Management needs to disclose your information such as under warrants or to law enforcement and government agencies on their request or to parties that Precision Management engages to assist Precision management to provide goods and services.

Precision Management will make all commercially reasonable efforts to help ensure that personal information collected from you is protected against loss and unauthorized access.

Where you share information with Precision Management through the Site or otherwise, you warrant to Precision Management that you have the legal right to do so.

Precision Management will retain your personal information for as long as necessary to fulfill the purpose for which it was collected, to comply with applicable laws and for the duration and extent of Precision Management's business practice.

Once Precision Management is not required to hold your information, Precision Management will take steps to delete or de-identify the information.

### **Third party sites**

The Site may offer links to other websites which Precision Management does not control.

You should be aware that operators of linked websites may also collect your personal information (including information generated through the use of cookies) when you access their websites. Precision Management is not responsible for how such third parties collect, use or disclose your personal information, so it is important to familiarize yourself with their privacy policies before providing them with your personal information.

Website links and contact details are provided for your convenience only and by including such links, Precision Management is not implying that it endorses or recommends the third party or providing any warranty in relation to those websites or the goods and/or services offered through them.

### **Sales**

For the avoidance of doubt, any sales of goods and/or services by Precision Management are subject to Precision Management's then current Terms & Conditions of Trade.

### **Exclusion of liability**

Under no circumstances will Precision Management be liable in any way for any content on the Site or any linked third party sites, including but not limited to any errors or omissions, or any loss or damage of any kind incurred as a result of the use of the content or related services. You release and indemnify Precision Management from any claim in this regard.

### **Changes to this policy**

Precision Management reserves the right to modify, amend, remove or replace this policy at any time, without notice. You should check the Site periodically to review any changes to this policy.

Your continued use of the Site following the posting of changes to this policy will mean you accept those changes.

### **Concerns**

Precision Management appreciates your feedback. If you have any questions or suggestions regarding this policy, the Site or its collection and use of your personal information, please contact Precision Management.

If you would like to find out what information Precision Management has about you or would like to correct any information Precision Management may have, please contact Precision Management.

If you are unhappy with Precision Management's use of your information, please contact Precision Management with your complaint. Precision Management will take steps to address any issues you may have as quickly as possible.

### **Contact**

Telephone: (02) 8064 2333

Email: [accounts@labtech.net.au](mailto:accounts@labtech.net.au)